

MTCP : INTERNATIONAL CERTIFICATE COURSE IN PROPERTY VALUATION

Objectives

The course is designed to enable the participants to:

- Identify all factors affecting value;
- Perform simple valuation tasks using suitable methods; and
- Write simple valuation reports effectively using accepted guidelines.

Contents

- Introduction to Property Valuation
- Land Administration System
- Land Taxation System
- Town and Country Planning
- Building Materials, Construction and Cost Estimation
- Referencing of Land and Building
- Valuation Principles, Methods and Processes
- Report Writing

Methodologies

The course will be conducted through:

- Lectures
- Individual Assignment
- Group Projects
- Field / Study visits
- Group Discussions
- Case Studies
- Test / Quizzes

Duration

- 6 weeks

Requirements

Participants must:

- Have at least three (3) years of work experience in property valuation or a related field and possess post school certificate or a basic university education. Land Administrators, Property Tax Officers, Land Officers, Property Officers and those who work in the property related industry are encouraged to apply
- Posses school certificate or a basic university education
- Have a good command of spoken and written English
- Not exceeds 45 years of age at commencement date, and certified medically fit to participate in the course
- Have never participated in any MTCP

INSPEN reserves the right to send home any participant found to be medically unfit during the course of the programme.

Preparations of Country Paper

- Successful candidates will be required to prepare a country paper (of 5-8 pages) on their respective property valuation or land administration systems. All country papers

must be completed before leaving their country and to be submitted during course registration. A presentation will be required of each country. Presentation may be supported by video tapes, slides or multimedia presentation.